

## Agenda for Hemel Hempstead Canoe Club AGM 2022

7.30pm, Tuesday 3<sup>rd</sup> May

Nash Mills Recreation Centre, Hemel Hempstead HP3 9TE



Attending: Richard Wilkes, Sean Butler, Nick Godfrey, Gary Archer, Andrew Reeves, Stephanie, Graham, Steve Shaughnessy, John Bennet, Alan Corner, Steve Green, Harriet, Adam Chris

Apologies: Ross Pearton, PJ O'Keefe

### Agenda

- 1) **Welcome and apologies**
- 2) **[Minutes of previous AGM](#) Chris, Graham signed**
- 3) **Club report**
- 4) **Financial report John, Adam**
- 5) **Election of committee members**

Position	Nominated	Nominated by	Seconded by	Roles and Responsibilities
Chair	Chris Sword	Graham	Harriet	Leadership & co-ordination. Provide visibility of Committee. Determine strategic direction and focus of Club.
Secretary	Anna Hobbs	Chris	Harriet	General administration of Club. Administrative point of contact with BCU
Treasurer	Graham Taylor	Anna	Alan	Financial administration of Club. Preparation of club accounts.
Membership Secretary	Adam Flowerdew	Steph	Sean	Administration of Club membership
Coach Co-ordinator	Sean Butler	Richard	Graham	Development / training of Club coaches through Paddlesport courses. Fulfilment of coaches for Club courses.
Safeguarding & Welfare Officer	Harriet Matthews	Chris	Anna	Responsibility for welfare and safeguarding issues within Club. Promotion of appropriate welfare issues to Club coaches.
Events and Social Media Officer				Administration of Club social media e.g. Facebook, Instagram etc. Responsibility for administration and promotion of Club events. Administration of Club events calendar, and Club website
Clubhouse Maintenance	PJ O'Keefe	Chris	Graham	Responsibility for general maintenance of clubhouse
Equipment Officer	Nick Godfrey	Harriet	Alan	Responsibility for general maintenance of club equipment

- 6) **Constitution** – approved with all votes 1 abstain
- 7) **Membership** – stick as is for 2022 costs, and agree 2023 at AGM in 2023
- 8) **Lowering of wharf** – John provided background about Waterways Experiences (WEX) are looking to have work done to the wharf, looking to lower the section that HHCC has access, to improve ease of access. John liaising with WEX as he volunteers, currently on hold due to trees, John to provide contact details for the quote. 1in12 slope either side of the 10m access allows for 6m access section at height of top of the bar John to send new plans

Gary Archer proposed that good work was done for this on Lee Valley, committee to approach Dacorum with HHCC funding the cost – Chris to action this  
Graham to apply for funding – nominated Anna, seconded Chris

**9) AOB**

**10) Next AGM meeting date** Tuesday 7<sup>th</sup> March 7.30pm